5S Quality Work
Our Non-negotiables

• Rule up your page in red pen
• Write the date and a heading/title
  • Present your work neatly
• Use neat and correct handwriting
  • Complete your work
• Proof read and edit your completed work
  • Set your work out well
• Trim and Paste sheets into your books
  • Hand in work on time
  • Stay focussed and on task
• Include correct punctuation and paragraphs in your writing
• Always include working out in your Maths work
  • Be creative
• Be responsible and look after all your work and your books
• Never graffiti the cover or pages of your work
  And...
   ALWAYS DO YOUR BEST